

RESOLUTION

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY
ESTABLISHING RULES OF CONDUCT FOR CITY COUNCIL**

WHEREAS, the purpose of a City Council meeting is to insure that the business of government is conducted in a fair, timely, and orderly manner while allowing the citizens to participate effectively; and

WHEREAS, the City Council recognizes the need for rules to allow for an orderly and fair process for its citizens to address the Council and for Council to conduct its business; and

WHEREAS, the City Council reviewed "Rules of Conduct for Council" at a City Council Workshop on June 16, 2007.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The "Citizens-to-be-Heard" portion of the agenda will allow citizens to address Council on items on the agenda and not on the agenda prior to the beginning and at the end of City Council deliberation;
2. Citizens will be allowed a maximum of five (5) minutes to provide comments during the "Citizens to be Heard" portion of the agenda;
3. Sign-up sheets will not be required for the "Citizens-to-be-Heard" portion of the Council meeting;
4. A citizen wishing to address an item on the agenda that was not covered in the scheduled time, the presiding officer may permit the citizen to speak up to three (3) minutes;
5. Groups sharing a common opinion should designate a spokesperson when addressing the Leon Valley City Council;
6. In an effort to conduct "Public Hearings" in an efficient and expedient manner sign-in sheets will be required;
7. Citizens will be allowed a maximum of five (5) minutes to provide comments during the Public Hearing;
8. A Councilmember who has spoken should refrain from speaking again until each Councilmember has had an opportunity to speak;

9. Any item to be placed on the agenda requires the signatures of two Councilmembers or the Mayor;
10. Meeting protocol will be posted on the City's website and posted on the City Hall bulletin board, where meeting agendas are posted; and
11. Robert's Rules of Order will take precedence for conduct not covered by these Council meeting rules.

PASSED and **APPROVED** this 17th day of July 2007

Chris Riley
Mayor

ATTEST:

Maria Fenty
City Secretary

